

## **Willow Tree Primary School Behaviour Policy 2020 Covid-19 Amendment May 2020**

At Willow Tree Primary School, we aim to maintain a secure, caring and stimulating environment in which children are encouraged to have respect for themselves and each other. It is necessary, in light of the Covid-19 pandemic, to make some adjustments for the safety of all pupils and staff. These adjustments are set out below:

### **Arrivals, Departures and Moving around the school**

Start times and end of day times will be staggered. Children will enter school through their designated entrance. Children will enter individually, wash their hands and go straight to their designated classroom, keeping a 2m distance from any other individual. At their designated home time, children will leave the building from their designated exit. They will leave one at a time when their parent arrives to collect them, again keeping their distance.

Movement around the school will be limited. When the children leave their classroom to go outside for break, lunch or outdoor learning, they will stay 2m from peers and adults. Children will follow an adult from their class on their designated route. There will be a one-way system in operation.

When exiting classrooms pupils will be asked to stand behind their tables and dismissed from front to back with clear spacing in-between to maintain social distancing. Children will be instructed not to wait for their friends.

### **Handwashing and Hygiene**

Children will be expected to follow all handwashing and hygiene routines while in school. Children will wash their hands as soon as they enter school, before, after eating, and at regular intervals during the day.

Children to follow the catch it, bin it, kill it, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Tissues to be disposed of in lidded bins. Children will be reminded not to touch their face, mouth, nose or eyes while at school.

Should a child refuse to follow these routines, disciplinary procedures and sanctions will be used.

### **Social Distancing**

Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground/field at all times. Children will have their own table spaced 2m apart. When children enter their classroom, they will be expected to go straight to their table and nowhere else in the room. Children will put their hand up if they need an adult's support, they will not get out of their seats.

Children will have their own set of resources to use, e.g.: pencil cases, pots. They must not share equipment or bring in anything from home.

Should a child refuse to follow social distancing measures, disciplinary procedures and sanctions will be used.

We understand socially distancing may be more difficult for younger children, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

### **Toilets**

Each class will have their own designated toilets to use. Alternate toilets to be used, signage on

those not to be used. Children will be encouraged to use the toilets one at a time. They will not be allowed to gather in toilets. When a child has finished in the toilet, they must wash their hands. Toilet areas to be regularly cleaned and door handles wiped down.

### **Break and Lunch times**

Children will have a designated place to play during break and lunch times. No child is allowed to play on the play equipment e.g.: play park. Each group of children will have some playground equipment. This will be reviewed weekly. Children will be expected to remain socially distant from both peers and adults during play and break times. Children must stay in their designated playground area at all times.

At lunchtime, children will eat at their table or in their own space. They will not get out of their seats. Leaders and staff will be proactive in preventing poor behaviour and dealing with it in a consistent and fair manner if it occurs.

### **Rewards**

The house point system will continue to be used; the teachers will be responsible for using praise. There will be no golden tickets during Covid-19. Teachers will inform parents of behaviour, which exceeds expectation. Above all praise and encouragement should be used as much as possible. Walking through school to show their work to the Head Teacher or other adult for acknowledgement and praise during this time will not be permitted. Certificates from class teachers, praise pads, stickers will be used as appropriate.

### **Consequences of Inappropriate Behaviour**

Leaders and staff will be proactive in preventing poor behaviour and dealing with it in a consistent and fair manner if it occurs.

Time out is no longer an option due to staff capacity and safety measures in place for Covid-19.

#### Reminder

A child will initially be given a reminder of the correct behaviour we would expect to see

**Verbal reminder e.g. stop tapping, thank you.**

#### Caution (Moved onto amber)

**Verbal reprimand-stop tapping or you are choosing to lose some of your playtime.**

#### Sanction (moved onto red)

A consequence will be relevant to the relevant offence where possible

**Withdrawal of privilege (loss of: some playtime, a treat)**

#### Further inappropriate behaviour (moved onto black)

**Loss of all playtime**

**Once a child moves onto black parents will be informed and logged to CPOM's**

### **Pupil Behaviour Support Plan – included as school policy**

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, remaining in their classes or deliberate behaviours that put

themselves or others at risk, such as spitting or deliberately coughing at people. The following sanctions and disciplinary procedures could be used:

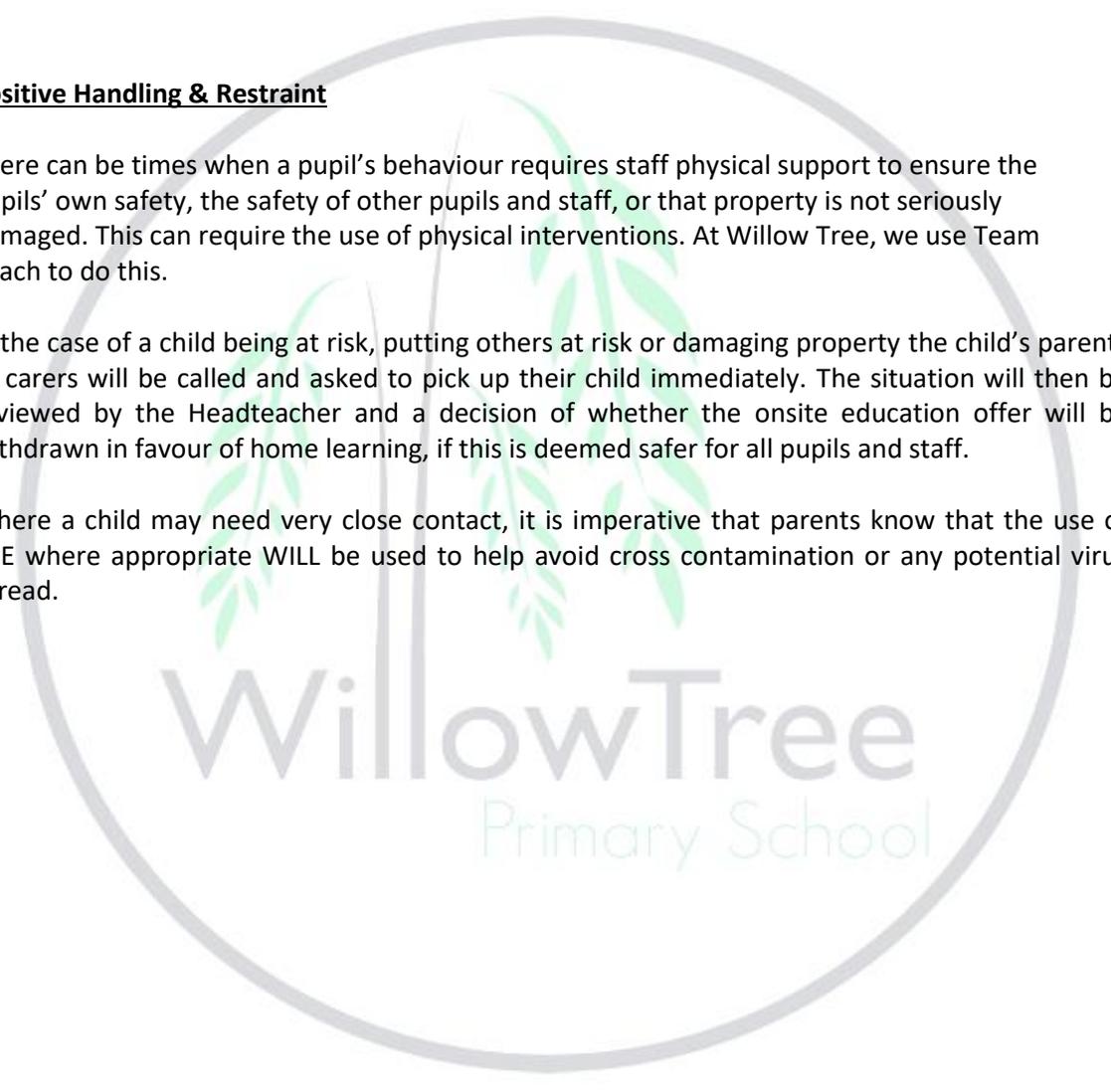
1. Referral to Headteacher
2. Parents/Carers called to collect child from school immediately
3. Change from onsite education offer to working from home
4. Fixed term exclusion
5. Permanent exclusion

### **Positive Handling & Restraint**

There can be times when a pupil's behaviour requires staff physical support to ensure the pupils' own safety, the safety of other pupils and staff, or that property is not seriously damaged. This can require the use of physical interventions. At Willow Tree, we use Team Teach to do this.

In the case of a child being at risk, putting others at risk or damaging property the child's parents or carers will be called and asked to pick up their child immediately. The situation will then be reviewed by the Headteacher and a decision of whether the onsite education offer will be withdrawn in favour of home learning, if this is deemed safer for all pupils and staff.

Where a child may need very close contact, it is imperative that parents know that the use of PPE where appropriate WILL be used to help avoid cross contamination or any potential virus spread.

The logo for Willow Tree Primary School is a large, light grey circle. Inside the circle, there is a stylized green willow tree with long, thin branches and leaves. Below the tree, the words "WillowTree" are written in a large, grey, sans-serif font, with "Willow" and "Tree" on the same line. Below that, the words "Primary School" are written in a smaller, light green, sans-serif font.

WillowTree  
Primary School